



## LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Aspire Pacific Academy

CDS Code: 19647330122721

School Year: 2023-24

LEA contact information:

Jose Montes

Principal

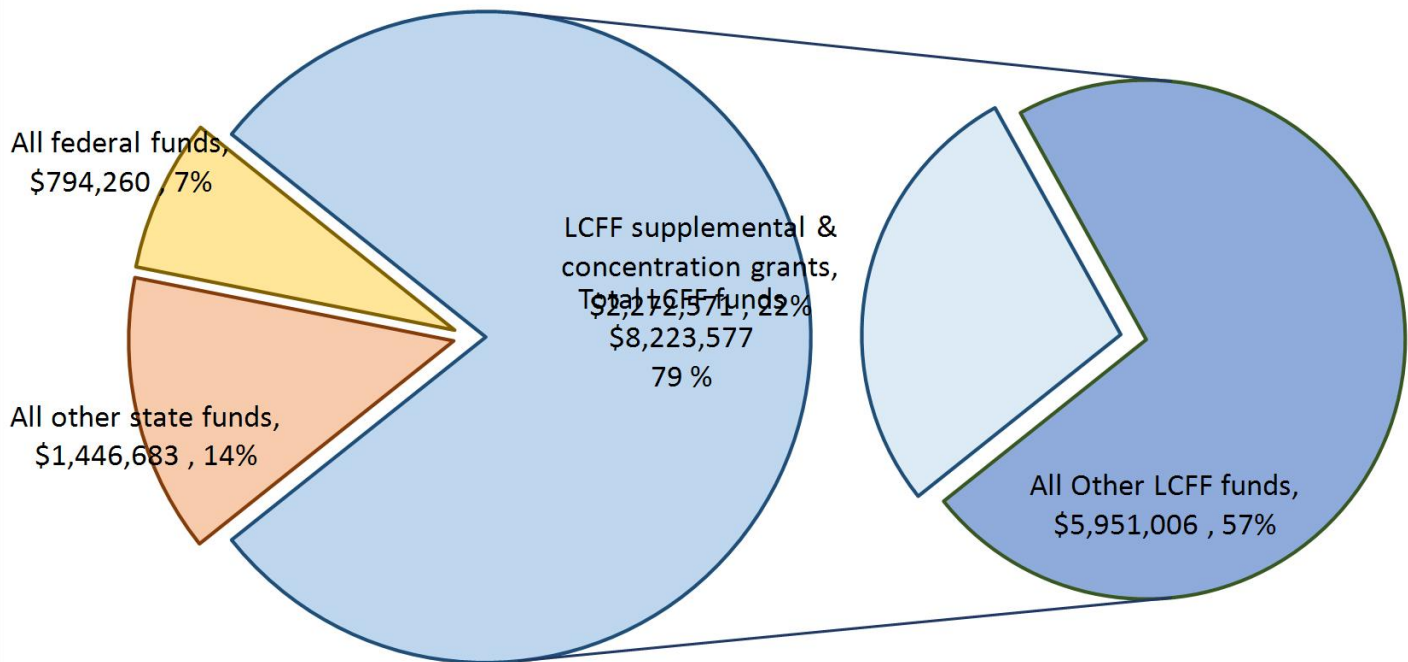
Jose.Montes@aspirepublicschools.org; data-contact@aspirepublicschools.org

323 589-2800

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

# Budget Overview for the 2023-24 School Year

## Projected Revenue by Fund Source

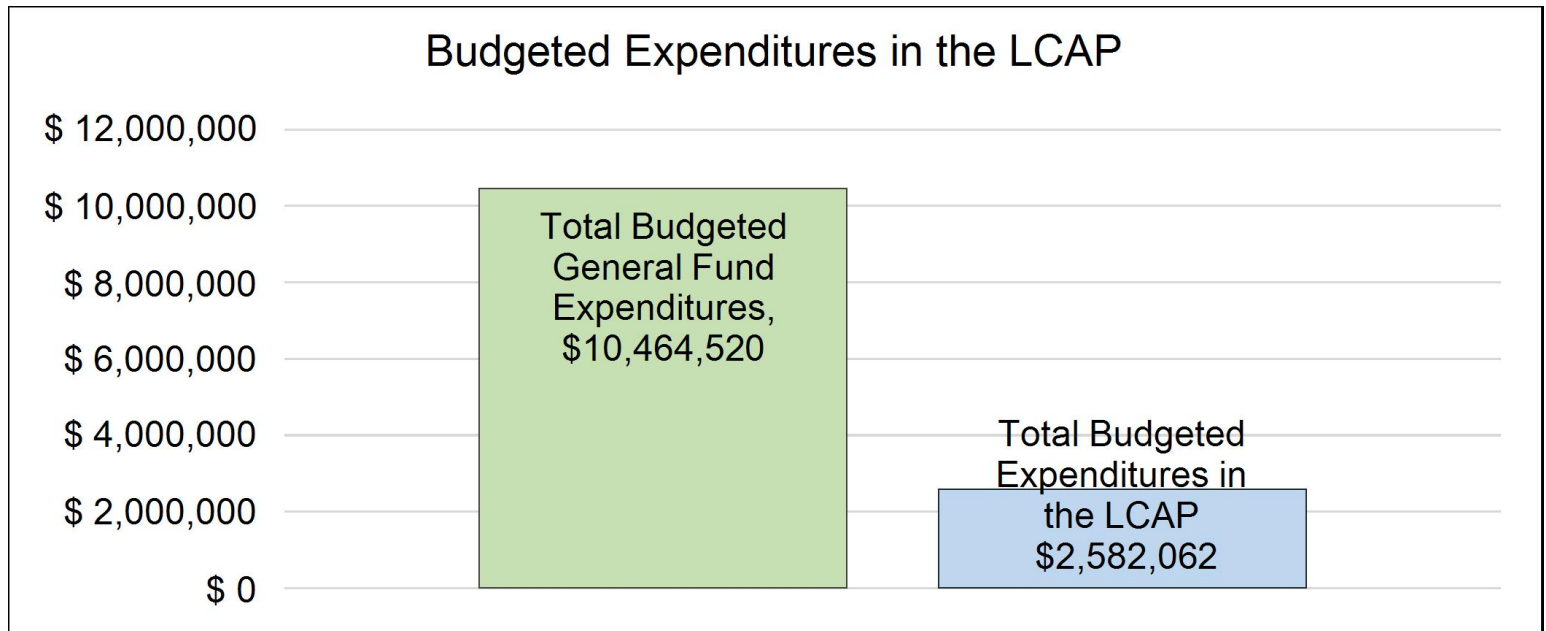


This chart shows the total general purpose revenue Aspire Pacific Academy expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Aspire Pacific Academy is \$10,464,520, of which \$8,223,577 is Local Control Funding Formula (LCFF), \$1,446,683 is other state funds, \$0 is local funds, and \$794,260 is federal funds. Of the \$8,223,577 in LCFF Funds, \$2,272,571 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

## LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Aspire Pacific Academy plans to spend for 2023-24. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Aspire Pacific Academy plans to spend \$10,464,520 for the 2023-24 school year. Of that amount, \$2,582,062 is tied to actions/services in the LCAP and \$7,882,458 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

Salaries & benefits are not included for the following positions: core teachers, specialist teachers (those not highlighted in the LCAP), instructional assistants, special education, after school program, and campus operations (including front office, administration, facility, and cafeteria).

Some operating expenses are also not in the LCAP, including but not limited to: education and physical education materials, conferences & travel, field trips, rent, utilities, food services, management fees (regional office, authorizer, SELPA), insurance, interest, depreciation & amortization, and contributions to reserves.

The LCAP does not include other non-LCFF funds and other state grants since these funds will be accounted for in other documentation in compliance with reporting requirements, however the amount of non-LCFF funds and other state grants is accounted for in the total general fund expenditures shown above.

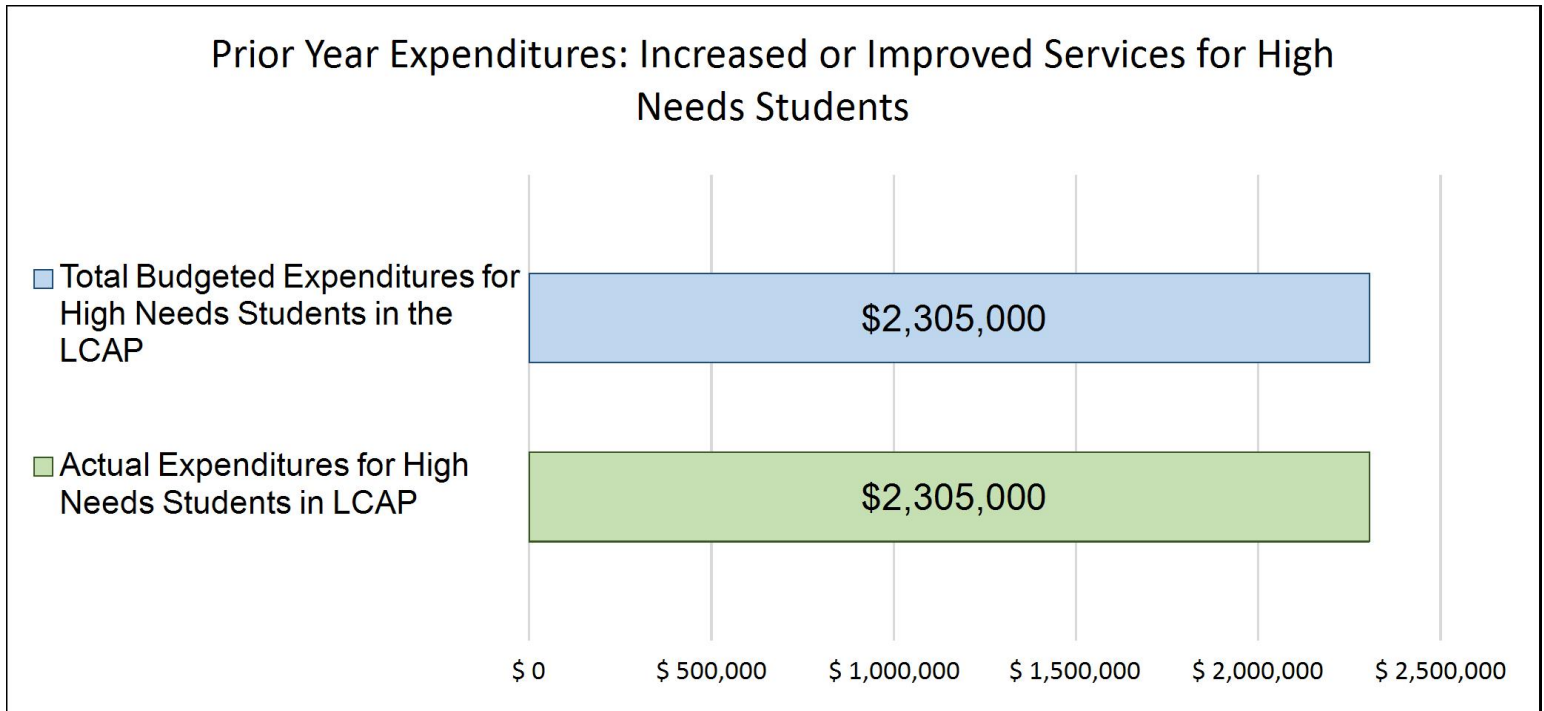
## Increased or Improved Services for High Needs Students in the LCAP for the 2023-24 School Year

In 2023-24, Aspire Pacific Academy is projecting it will receive \$2,272,571 based on the enrollment of foster youth, English learner, and low-income students. Aspire Pacific Academy must describe how it intends to

increase or improve services for high needs students in the LCAP. Aspire Pacific Academy plans to spend \$2,274,700 towards meeting this requirement, as described in the LCAP.

## LCFF Budget Overview for Parents

### Update on Increased or Improved Services for High Needs Students in 2022-23



This chart compares what Aspire Pacific Academy budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Aspire Pacific Academy estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2022-23, Aspire Pacific Academy's LCAP budgeted \$2,305,000 for planned actions to increase or improve services for high needs students. Aspire Pacific Academy actually spent \$2,305,000 for actions to increase or improve services for high needs students in 2022-23.



## Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Aspire Pacific Academy	Jose Montes Principal	jose.montes@aspirepublicschools.org 323 589-2800

## Plan Summary [2023-24]

### General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

Aspire Pacific Academy is a charter secondary school serving 588 students in grades 6-12 within the city of Huntington Park and the region of southeast Los Angeles. As part of the charter management organization Aspire Public Schools, Pacific maintains an instructional and cultural focus on college, including an academic program that drives college preparedness and multiple programs and opportunities for students and parents alike to engage in experiences that drive college admission, perseverance, and success toward earning a college diploma.

The School's mission is to provide all students with an exceptional education that will allow them to excel inside and outside the classroom. The School seeks to achieve this mission by providing students a rigorous core curriculum, a well-trained staff, high standards and expectations, personalized learning opportunities, and early access to college-preparatory experiences. By ensuring students become voracious, self-motivated, competent and lifelong learners, the school will prepare them not only for college but also for the 21st Century world.

Aspire Pacific Academy is an independent charter school authorized by the Los Angeles Unified School district. Pacific opened in 2010 and served 586 students in grades 6 through 12. Located in Huntington Park, Pacific students are representative of the surrounding community. Our student body is currently made up of the following demographics:  
Students who qualify for Free/Reduced Lunch: 90 %

Students who are English learners: 11 %  
Students with IEPs: 16.0%  
Students who are Latino: 95 %  
Students who are African American: 0.2%  
Students who are White: 0.3%

## Reflections: Successes

A description of successes and/or progress based on a review of the California School Dashboard (Dashboard) and local data.

Aspire Pacific has demonstrated significant progress in several areas measured in the California School Dashboard. Specifically, APA has demonstrated 60.7% of English Language Learners are making progress toward English Language proficiency. Furthermore, the California School Dashboard demonstrates that APA has a very low suspension rate which increases instructional time for students of all groups. Due to COVID-19, the CA Dashboard displays limited information for the 2019-20, 2020-21, and 2021-22 school years. Data for ELA & Math student achievement for school year 2021-22 is only based on one grade taking the CAASPP assessments. Irregular patterns and anomalies exist in the years without dashboard data and COVID-19 emergency school closures. Comparative analysis of data was conducted with 2019 and 2022 data.

English learners' English language proficiency progress increased significantly between pre- and post-distance learning. In 2022, 60.7% were making progress towards English language proficiency.

Pacific was able to maintain academic engagement through the graduation rates. In 2022, of all students, 95.8% graduated on time. In terms of conditions and climate, specifically suspension rates, Pacific was able to maintain a similar rate of 0.3% in 2019 and 0% in 2022. Local data points were generated by internal assessments included iReady (grades 6-8) and NWEA Map (9-12) verifiable data systems for diagnostic and growth monitoring in ELA and Math.

Based on 22-23 SY midyear administration, Pacific will improve percentage growth in meeting the annual growth from the 21-22 EOY assessment in both ELA and Math.

As reclassification rates and AP Participation rates increase, so does access to standards aligned, rigorous programs.

Aspire Public Schools' failing grades dashboard and percentage towards graduation rates show progress toward on-time graduation, decreased drop out rates, and access to post-secondary education.

## Reflections: Identified Need

A description of any areas that need significant improvement based on a review of Dashboard and local data, including any areas of low performance and significant performance gaps among student groups on Dashboard indicators, and any steps taken to address those areas.

The California School Dashboard indicates that 27% of students at APA are chronically absent. Specifically, EL students, Hispanic students and Socioeconomically Disadvantaged students were identified as very high in chronic absenteeism. Due to COVID-19, the CA Dashboard displays limited information for the 2019-20, 2020-21, and 2021-22 school years. Data for ELA & Math student achievement for school year 2021-22 is only based on one grade taking the CAASPP assessments. Irregular patterns and anomalies exist in the years without dashboard data and COVID-19 emergency school closures. Comparative analysis of California Dashboard data was conducted with mainly 2019 and 2022 data.

There are areas of identified needs based on the CA Dashboard data, specifically in ELA achievement, Math achievement, and Chronic Absenteeism, and for most significantly for students with IEPs and students that are English Learners. Despite similar ELA achievement overall, students with IEPs and students that are English Learners subgroups still see significant decreases in performance and gaps between themselves and non-ELL/non-SpEd counterparts. In math academic performance, all students saw a significant decrease in performance, however, the students with IEPs and ELL students, saw a greater significant decrease in performance between pre- and post-distance learning. The data shows math support and acceleration is a priority.

Another area of identified need is chronic absenteeism. In 2022 27% chronically absent. There continues to be a significant increase in chronic absenteeism due to local and school COVID-19 protocols and guidelines.

The following are steps taken to address the areas in need of improvement:

1. Adopt and adapt curriculum for Math and ELA.
2. Create opportunities for training and collaboration for Math and ELA curriculums and planning.
3. Continue to increase staffing to develop the full-inclusion model of co-teaching.
4. Participate in co-teaching pilot program for training and alignment of practices for full inclusion.
5. Continue to develop the PBIS/MTSS model to support identified subgroups and expand social-emotional learning.
6. Provide teacher development in the area of Universal Design for Learning and differentiated instruction
7. Integrate and continue Socio-Emotional, Behavioral Learning professional development for all staff, especially for the teachers.
8. Increase Attendance team meetings, workshops, and supports for students chronically absent.



## LCAP Highlights

A brief overview of the LCAP, including any key features that should be emphasized.

This year's LCAP features a more aligned plan with the Aspire Public Schools Regional plan for instructional development and supports. The plan includes the explicit support of Academic Program Managers for teacher professional development with content training and coaching. The LCAP also features an expanded multi-tiered system of support services (MTSS) for social-emotional development for students and training for staff. There were also two curriculum adoptions for middle school math and science in the middle school and two more curriculum adoptions that are in progress, one for high school math and another for high school science. The Special Education program will also be improved by the expansion school site and regional special education staff, as well as the continuing roll of the Special Education Coordinator. Another feature of the plan is an expanded MTSS to support chronic absenteeism with more resources, incentives, and family contact.

## Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

### ***Schools Identified***

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

Aspire Pacific Academy  
ATSI for the following student groups: Students with disabilities

### ***Support for Identified Schools***

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

After conducting a needs assessment, root cause analysis, engaging with our educational partners and study of evidence based practices, we developed a theory of action to support our students with disabilities in the areas of (Dashboard indicators). Our theory of action is if we implement a robust co-teaching model, increase opportunities for parent engagement through workshops and community events, and implement a multi-departmental attendance team that consists of front office staff, teachers and mental health therapists, then we will see improved outcomes in (Dashboard indicators) for our students with disabilities. We plan to implement these as universal supports so we expect to not only improve outcomes for our students with disabilities, but for all student groups.

## ***Monitoring and Evaluating Effectiveness***

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

Aspire Pacific will monitor progress on a bi-weekly basis by collecting data on formative and summative assessments results, grades, behavior incidents. Attendance will be monitored on a daily basis, with the Attendance team following up biweekly with students who have unexcused absences, excessive absences, and trancies, as recorded in a log. Monthly attendance meetings will review data and evaluate monthly attendance incentives program. Pacific will also elicit feedback from parent/family engagement participants for attendance data and input. Administrative, leadership, and parent/student advisory committees will evaluate programs quarterly during the SSC/ELAC meetings.

# Engaging Educational Partners

A summary of the process used to engage educational partners and how this engagement was considered before finalizing the LCAP.

Aspire Pacific Academy has focused on increasing parent engagement in the last 3 years. The goal is to have APA parents be engaged on and off campus through school communication and social media, school events and opportunities for being involved in our APA Campus. This will ensure that parents become partners in their child's educational experience. In order to support family engagement APA will adjust their practice in communication and involvement with stakeholders. According to our most recent Family Survey 76.5% of parents agree that APA values parent participation.

In order to support families with volunteering on campus, APA pays for all Livescan services. While we were in-person, over 20 parents completed their Livescan. This allowed families to volunteer in the classroom, attend field trips and volunteer at school to support school events. We had a very smooth transition of Leadership as we engaged all stakeholders in the process of choosing the new leader of our school. Parents were part of the process by joining in interviews of all potential candidates together with other stakeholders (i.e. Teacher panel, student panel and counselor panel)

In March 2020 we were forced to leave our beautiful campus to start working remotely. This did not stop us from continuing to engage our parents. APA was honored to be the first one to open its own Virtual Parent Center in March 2020. Since then we have received over 60 parents weekly from different schools that engage in Educational workshops as well as the SSC ( School Site council) ELAC ( English Learner Advisory Committee) Coffee with the principal and many Community and parent townhalls.

The Aspire Pacific Academy parent center Mission Statement is very important for the work that our parents do as partners to our Administrative team and teacher. "The Aspire Pacific Academy Parent and Community Center will be the Heart of Huntington Park. Its mission is to promote, encourage and build community , To support all families in the South East Los Angeles Region. Our Parent Center will support our school administration and teachers to enhance the educational and social emotional environment of our students, parents and staff. We recognize the importance of the work parents do as partners to our school community.

In the 2022-2023 school year APA returned to in-person instruction and activities. In-person and virtual workshops are scheduled for parents monthly via a Parent Center Calendar led by the parent coordinator and supported by Administration and Mental Health counselors.

- Monthly Coffee with the Principal
- Monthly workshops with the Mental health Counselors.
- Weekly Educational workshops for parents on Parenting Skills
- Virtual SSC and ELAC meetings
- Saturday and evening Attendance workshops
- Virtual parent meetings for IEPs, 504s and SSTs
- Perfect attendance/ Honors Awards Assemblies
- DMH ( Department of mental health Workshops)
- Technology Training for Parents (i.e. PowerSchool, Parent Square etc.)

Consultation also occurred with the Special Education Local Plan Area (SELPA). District Advisory Committee (DAC) and District English Language Advisory Committee (DELAC) each participated in two LCAP update and input meetings. Additionally, the English language development (ELD) committee, the Intervention Specialists, the Pupil Services staff including school psychologists, and community liaisons, participated in LCAP update and input meetings.

Principals sought input from their staff at staff meetings and from parents through site English Language Advisory Committee (ELAC) meetings. Regional Leadership discussed the LCAP for updates and input several times, and the Executive Committee was provided opportunities to hear updates on the LCAP development, ask questions, and provide input. Parents were invited to share additional input through an LCAP survey.

#### A summary of the feedback provided by specific educational partners.

Feedback was gathered during a series of monthly meetings from 2022-2023 with various stakeholder groups, teachers, Instructional Leadership Team, and Region.

As we continue to survey our parents to prepare for our LCAP the following Answers were given by our families. 76.5% of parents agree that Their students' teachers support and often discuss academic success and areas of improvement , and grades with them on a regular basis. When asked if their students look forward to coming to school the answer was that 94.1% strongly agree that they love coming to school. Safety is very important to our school community and its climate. In the most recent survey the response was that 88.7% of our families feel that their students are safe and feel welcomed at school. Additionally attendance is another very strong indicator that APA is a safe and joyful place to attend. The survey showed that 87.5% of families agree that APA contacts them whenever their student is late or absent from school. We engage families in the importance of Attendance by hosting Virtual Parent Attendance town halls where we have special guests speak on the importance of attendance to our families. These town halls are often held in the evenings or Saturdays to be able to reach the working families.

During 2022-2023, the Region and CAO met monthly with staff and teacher members to determine areas of need and support. In their regular meetings, the following needs were identified:

- Additional progress Monitoring to determine where students are and need to go.
- Utilizing Interdisciplinary work (project based learning where 2-3 projects (qrt or sem) can focus on key standards across different content areas + EL standards).
- Looking at the structure of our courses and ID for missed opportunities to embedded acceleration into the course.
- Continuing the emphasis of small group work utilizing Hybrid Learning to continue the work on small group work?
- PD around SEL and how to respond and be present for our students and their families
- PD around procedures and policies related to COVID
- Series of PDs around accommodations for our students

- Consistent data tracking and progress monitoring so all teachers can see the growth and changes happening with our students In addition all staff indicated that they needed additional training to ensure their continued professional growth, as well as, thriving as a professional community. Some examples include:
- Additional PD on adult SEL and mindfulness
- Improvement of the documentation and communication of all processes to solve problems
- Implementation of aligned school systems, so we are not operating in silos, and integrate our programs to ensure student+teacher success is at every intersecting line.

#### A description of the aspects of the LCAP that were influenced by specific input from educational partners.

Goal 1: We will ensure all scholars are meaningfully engaged in rigorous, standards-aligned, culturally responsive academic programming. Teaching staff is currently working on a scope and sequence plan to align the ELA and Math Curriculum. During the summer teacher training integrated ELD standards will be taking place to help support our English Learners. This fall APA will move towards restructuring of the academic program and offer the scope and sequence course offerings for our Secondary Schools. With the expansion of our AP program, we will offer students with more opportunities to be prepared for college and career readiness. The emphasis will be on progress monitoring, interdisciplinary work project based learning that focuses on key standards across different content areas and EL standards. We will continue offering robust and supportive academic counseling in 9th-12th grade.

Goal 2: We will cultivate communities that foster inclusive, joyful, and safe learning environments APA continues to work with families engaging them through parent townhalls, coffee with the principal sessions, and weekly parent training facilitated by the parent coordinator. The Parent Coordinator will continue to support family engagement by providing a range of workshops, resources, book clubs, and school events to promote active parent engagement.

Goal 3: We will ensure all scholars have access to a team of diverse, effective, and thriving professionals who are developed and supported to show up their best and enact culturally responsive and anti-racist practices.

This fall we have placed a great emphasis on hybrid learning that will be placed strategically utilizing targeted small group instruction. Professional development focus will also include on adult Social Emotional Learning and Mindfulness. integrating our program to ensure alignment across all levels.

# Goals and Actions

## Goal

Goal #	Description
1	We will ensure all scholars are meaningfully engaged in rigorous, standards-aligned, culturally responsive academic programming.

An explanation of why the LEA has developed this goal.

This goal was developed to ensure that all Aspire students have access to a high quality, rigorous and culturally relevant education. This goal seeks to end disproportionate academic outcomes for historically underrepresented communities, and is in alignment with Aspire’s mission and vision of preparing students to pursue and persist in college or any post-secondary pathway that is authentic to their identities. The actions towards this goal will focus on providing high quality, standards aligned curriculum and instruction, and data-driven interventions to promote student achievement.

This goal and its associated metrics and actions will ensure our progress towards the following LCFF Priorities:

- Priority 1: Basic Services
- Priority 2: Implementation of State Standards
- Priority 4: Student Achievement
- Priority 5: Student Engagement
- Priority 8: Student Outcomes

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Smarter Balanced Assessment (SBAC) Results in English Language Arts (ELA)	SBAC ELA Results (SY 2018-2019) * All: -9.2 * African American/Black: data not displayed	SBAC ELA DFS (SY 2020-2021)  No data due to COVID-19 pandemic. iReady and other internal assessments	SBAC ELA DFS (SY 2021-2022)  * All: -64.4 * African American/Black: data		* All: -58.4 * African American/Black: -58.4 * English Learners: -109.1 * Socioeconomically disadvantaged: -59.4

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	<ul style="list-style-type: none"> <li>* English Learners: -67.8</li> <li>* Socioeconomically disadvantaged: -12.3</li> <li>* Hispanic/Latinx: -8.3</li> <li>* Students with Disabilities: -76.4</li> </ul>	were used to monitor student academic progress.	not displayed for privacy <ul style="list-style-type: none"> <li>* English Learners: -115.1</li> <li>* Socioeconomically disadvantaged: -65.4</li> <li>* Hispanic/Latinx: -62.2</li> <li>* Students with Disabilities: -124.4</li> </ul>		<ul style="list-style-type: none"> <li>* Hispanic/Latinx: -56.2</li> <li>* Students with Disabilities: -118.4</li> </ul>
Smarter Balanced Assessment (SBAC) Results in Mathematics  Distance from Standard (DFS)	SBAC Math Results (SY 2018-2019)  <ul style="list-style-type: none"> <li>* All: -52.5</li> <li>* African American/Black: data not displayed</li> <li>* English Learners: -114.6</li> <li>* Socioeconomically disadvantaged: -56.5</li> <li>* Hispanic/Latinx: -51.1</li> <li>* Students with Disabilities: -107.7</li> </ul>	SBAC Math DFS (SY 2020-2021)  No data due to COVID-19 pandemic. iReady and other internal assessments were used to monitor student academic progress.	SBAC Math Results (SY 2021-2022)  <ul style="list-style-type: none"> <li>* All: -128.7</li> <li>* African American/Black: data not displayed</li> <li>* English Learners: -167.7</li> <li>* Socioeconomically disadvantaged: -131.6</li> <li>* Hispanic/Latinx: -129.7</li> <li>* Students with Disabilities: -188.1</li> </ul>		<ul style="list-style-type: none"> <li>* All: -122.7</li> <li>* African American/Black: -122.7</li> <li>* English Learners: -161.7</li> <li>* Socioeconomically disadvantaged: 125.6</li> <li>* Hispanic/Latinx: -123.7</li> <li>* Students with Disabilities: -182.1</li> </ul>
EAP as measured by 11th grade CASSPP scores	2019 11th Grade SBAC ELA Baseline: All: 48.9% meet/exceed	Data not reported for student privacy reasons	Data not reported for student privacy reasons		All: 63% meet/exceed Latinx: 63% meet/exceed EL: 50% meet/exceed SPED: 30% meet/exceed

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	<p>Latinx: 48.9% meet/exceed EL: 30.8% meet/exceed SPED: 18.2% meet/exceed</p> <p>Math: All: 25.8% meet/exceed Latinx: 25.8% meet/exceed</p> <p>EL: 7.1% meet/exceed SPED: 9.1% meet/exceed</p>				<p>Math: All: 40% meet/exceed Latinx: 40% meet/exceed EL: 20% meet/exceed SPED: 20% meet/exceed</p>
% of EL students making progress toward ELPAC proficiency	48.9% making progress towards English language proficiency	ELPI data is unavailable until 2023. Instead we will use the ELPAC as a measure for our EL students.	<p>2022 ELPAC percentages are:</p> <p>Level 1: 3.39% Level 2: 22.03% Level 3: 61.02% Level 4: 13.56%</p>		<p>All: 63% meet/exceed Latinx: 63% meet/exceed EL: 50% meet/exceed SPED: 30% meet/exceed</p> <p>Math: All: 40% meet/exceed Latinx: 40% meet/exceed EL: 20% meet/exceed SPED: 20% meet/exceed</p>



Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
% of EL students making progress toward English proficiency based on ELPAC assessments	We revised this measure based on the lack of ELPI data until 2022. The baseline and Year 1 Outcomes are the same.	2021 ELPAC percentages are: * Level 1: 9.09% * Level 2: 32.73% * Level 3: 49% * Level 4: 18.18%	2022 ELPAC Percentages are: * Level 1: 3.39% * Level 2: 22.03% * Level 3: 61.02% * Level 4: 13.56%		2023 ELPAC percentages are: Level 1: 9.% Level 2: 26% Level 3: 40% Level 4: 25%
EL Reclassification Rate	2019-2020 RFEP Rate 3.6%	2020-2021 RFEP Rate 17.4%	2021-2022 RFEP Rate 14.9%		Grow and fall in mid range 30-35% realistic
High School Graduation Rate as a Percentage on CA School Dashboard	2019-2020 Graduation Rate 94.5% (four-year adjusted cohort graduation rate from CDE DataQuest)	2020-2021 Graduation Rate 97.5% (four-year adjusted cohort graduation rate from CDE DataQuest)	2021-2022 Graduation Rate 95.8% (CA School Dashboard)		100% graduation rate
CA School Dashboard: College and Career Readiness as a percentage	2019 CA School Dashboard 57.3%	Data not reported on 2021 Dashboard	Data not reported on 2022 Dashboard		100% of students are college and career ready
1.b: Sufficient Access to Standard-Aligned Materials	100% scholars have access to standard-aligned materials	100% of students have access to standards-aligned curriculum and materials	100% of students have access to standards-aligned curriculum and materials		Maintain 100%
2.a: Implementation of academic content and performance standards	100% of classrooms will use standards aligned curriculum and materials	100% of classrooms use standards aligned curriculum and materials	100% of classrooms use standards aligned curriculum and materials		Maintain 100%

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
2.b: How program and services will enable EL students to access CCSS and ELD standards for gaining EL proficiency	100% of English Language Learners participate in CCSS aligned ELD during designated and integrated ELD.	100% of English Language Learners participate in CCSS aligned ELD during designated and integrated ELD.	100% of English Language Learners participate in CCSS aligned ELD during designated and integrated ELD.		Maintain 100%
4. b: % of pupils who successfully completed A-G	0.7%	66.2%	2021-2022  60.5%		100% of scholars completing a-g requirements
4.e: % of students who passed AP exam with score of 3 or higher	56% scored a 3 or higher	NA Due to COVID-19	2021-2022  28.5% of AP tests passed with a 3 or higher		Maintain 75% of students passing with a score of 3 or higher on AP exams
p. 8 Other academic outcomes (STAR, DIBELS, etc)	Internal Assessment Baseline Pending 2021 Results	We no longer administer the STAR and will administer iReady instead.	We no longer administer the STAR and will administer iReady instead		3-year outcome pending baseline data
p. 8 Other academic outcomes iReady and MAP	We administered iReady and MAP in the Fall of 2021. Our baseline is the same as Year 2 Outcome.	iReady and MAP administered in Fall 2021	2021-2022  iReady Reading % of students the met annual typical growth  Grade 6: 22% Grade 7: 33% Grade 8: 33%  iReady Math % of students the met annual typical growth		

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
			Grade 6: 47% Grade 7: 24% Grade 8: 41%  NWEA MAP Reading Average conditional growth index  Grade 9: -0.62 Grade 10: -0.33 Grade 11: -0.71  NWEA MAP Math Average conditional growth index  Grade 9: -0.15 Grade 10: -0.07 Grade 11: -0.33		

## Actions

Action #	Title	Description	Total Funds	Contributing
1.1	Curriculum	Piloting of curriculum for science - OpenSciEd Adoption of mathematics curriculum		No
1.2	Instruction	Instructional support embedded with in ELA and Math courses for all students, including instructional assistants and education specialists	\$295,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		Implementation of co-teach model for core content areas		
<b>1.3</b>	EL/MLL & PD to support MLLs	Designated ELD strategies for students within all content areas. Instructional Assistant to support MLLs in content courses		No
<b>1.4</b>	SPED & Co-Teaching	Designated co-teach planning time for teachers and supports Professional development geared toward co-teaching models Increase staffing for instructional assistants to support co-teach model		
<b>1.5</b>	Title I	These are the positions supplemented by Title 1 funds:  College Academic Counselor College Academic Counselor College Academic Counselor	\$299,856.00	
<b>1.6</b>	Title III - EI specific funds	This is the position supplemented by Title III funds:  Instructional Assistant	\$7,506.00	
<b>1.7</b>	Early College HS	Collaborating with local community college (East Los Angeles College) to increase concurrent enrollment for APA students		
<b>1.8</b>	A-G Readiness	Ensuring students are enrolled in default A-G curriculum Monitoring of student progress by academic counselors		

Action #	Title	Description	Total Funds	Contributing
		Attendance team monitoring process toward completing A-G curriculum Collaboration with college access networks		
1.9	Personnel	To implement and support the actions in goal 1, we will hire the follow personnel: <ul style="list-style-type: none"> <li>• Assistant Principal</li> <li>• Dean of Instruction</li> <li>• Specials Teachers</li> </ul>	\$920,000.00	Yes

## Goal Analysis [2022-23]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

In the previous year, this goals were carried our by:

- More training and development for educators to increase instructional knowledge and capacity
- Use of aligned assessment system (iReady/NWEA Map) and verified data for common data talks
- New curriculum adoptions align with providing access to standards-aligned, grade-level learning.
- 1:1 Chromebooks allow for more access to standards-aligned materials/resources
- Integration of tech in instruction and learning, related to ESLRs
- Common language and next steps based on data

Some substantive differences in planned actions and actual implementation for 2022-23 are:

- Year round efforts (meetings, data collection, and credential support) in staffing and staff retention.
- Hire more additional teammates (IAs, Counselors, Regional Academic Program Managers) to support academic access to standards-aligned curriculum and implementation of full inclusion for all subgroups, integrate ELD support in core classes, and to help mitigate learning loss.
- Aligned language and data points to analyze with educators, counselors, and admin to collaborate with common next steps and aligned practices to engage students in standards-aligned instruction.
- Curriculum adoptions allow math vertical alignment and grade-level work in middle school

- Science teams to vertically align with NGSS using pilot curriculum

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

There were no substantive differences between estimated and actual expenditures.

An explanation of how effective the specific actions were in making progress toward the goal.

Our IAs were able to support our special education department, however, we still need additional supports especially for our co-teaching model which is what we emphasizing in our actions for the 23-24 school year.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

This goal and its expected outcomes have not been changed. Some metrics have been adjusted to align with what is on the CA School Dashboard and CDE DataQuest. The metrics to measure student's annual growth (iReady and/or DIBELS and/or NWEA MAP) have been adjusted to align with CA State Board of Education verified data list under AB 1505. Some actions have been consolidated to help improve accessibility.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Goals and Actions

## Goal

Goal #	Description
2	We will cultivate communities that foster inclusive, joyful, and safe learning environments

An explanation of why the LEA has developed this goal.

This goal reflects our focus on building positive school climates and cultures so all students can thrive. This goal is aligned with Aspire’s mission and vision of promoting inclusivity and disrupting systems that have historically oppressed marginalized communities. To work towards this goal, we will implement actions that reduce our suspension, expulsion and chronic absenteeism rate. We will also focus our efforts to promote student sense of safety and connectedness, engagement as well as parent involvement.

This goal and its associated metrics and actions will ensure our progress towards the following LCFF Priorities:

- Priority 1: Basic Services
- Priority 3: Parent Involvement
- Priority 5: Pupil Engagement
- Priority 6: School Climate
- Priority 7: Course Access
- Priority 8: Student Outcomes

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Student Sense of Safety and School Connectedness as a Percentage (Aspire Student Survey)	20-21 Aspire Student Survey Responses: <ul style="list-style-type: none"> <li>• Sense of belonging: 57%</li> </ul>	2021-2022 Aspire Student Survey <ul style="list-style-type: none"> <li>• Sense of belonging: 64%</li> </ul>	2022-2023 Aspire Student Survey <ul style="list-style-type: none"> <li>• Sense of belonging: 31% favorable</li> </ul>		Sense of belonging: 75% Connected to at least one adult: 75% Connected to another student at APA: 85% Students look forward to school: 75%

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	<ul style="list-style-type: none"> <li>Connected to at least one adult: 62%</li> <li>Connected to another student at APA: 53%</li> <li>Students look forward to school: 54%</li> <li>Feeling safe: 73%</li> </ul>	<ul style="list-style-type: none"> <li>Connected to at least one adult: 73%</li> <li>Connected to another student at APA: 71%</li> <li>Students look forward to school: 65%</li> <li>Feeling safe: 69%</li> </ul>	<ul style="list-style-type: none"> <li>School Safety: 66% favorable</li> <li>Teacher-student relationships: 44% favorable</li> </ul>		Feeling safe: 100%
Student Suspension Rates as a Percentage (CA School Dashboard)	2019-2020 Suspension Rate (CA School Dashboard)  No data reported due to Covid-19 pandemic and suspension of reporting of state indicators	2020-2021  No data reported due to Covid-19 and distance learning	2021-2022 Suspension Rate (CA School Dashboard) <ul style="list-style-type: none"> <li>All Students: 0%</li> <li>African American/Black: 0%</li> <li>Hispanic/Latinx: 0%</li> <li>English Learners: 0%</li> <li>Socioeconomically Disadvantaged: 0%</li> <li>Students with Disabilities: 0%</li> </ul>		Suspension rate of 4.5% or lower with a decline of at least 0.3% from the previous year



Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Chronic Absenteeism Rate as a Percentage (CA School Dashboard)	All: 3.0% African American: N/A English Learners: 13.8% Latinx: 3.9% SPED: 8.7%	2020-2021 Chronic Absenteeism Rate  (data not reported on CA School Dashboard)	2021-2022 Chronic Absenteeism Rate (CA School Dashboard) <ul style="list-style-type: none"> <li>• All: 27%</li> <li>• African American/Black: data not displayed</li> <li>• Hispanic/Latinx: 25.7%</li> <li>• English Learners: 31.3%</li> <li>• Socioeconomically disadvantaged: 28.8%</li> <li>• Students with Disabilities: 41.4%</li> </ul>		Chronic Absenteeism rates of less than 5%
Efforts we make to seek parent input on making decisions (Aspire Family Survey)	Pull baseline data from 20-21 Family Survey 78% of parents responded Strongly Agree or Agree to the family survey question “I am encouraged to share my opinion and feedback in the school decision making process.”	79% of parents responded Strongly Agree or Agree to the family survey question “I am encouraged to share my opinion and feedback in the school decision-making process.”	22-23 Aspire Family Survey  55% of parents responded strongly agree or agree. “I am encouraged to share my opinion and feedback in the school decision making process.”		85% or above will answer positively to the question, “ I am encouraged to share my opinion and feedback in the school decision-making process.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
How we will promote parental participation in programs for EL, Low-Income, and Foster Youth  How we will promote parental participation in programs for students with special needs?  (LCFF Priority 3)	Invite parents to input their suggestions on the LCAP based on student data. Input on programs to support ELs, training for teachers, etc. Maintain or increase the number of opportunities for parent engagement and participation in programs for students with special needs, English Learners, Low-Income, and Foster Youth.	100% of Parent Participation in ELAC and SSC as mandated by APA's bylaws was met.	100% of Parent Participation in ELAC and SSC as mandated by APA's bylaws was met.		100% parent participation in workshops, training, SSC, and LCAP meetings.
School Attendance Rate	99.5%	93.8%	2021-2022 Attendance Rate  90.7%		Maintain 96% or above
Middle and High School Drop Out Rate	2020: 0%	0.35%	2021-2022  2.5% (5-year cohort outcomes, CDE DataQuest)		Less than 1%
6.b: Pupil Expulsion Rates	19-20 expulsion data All: 0% African American: 0% English Learners: 0%	20-21 expulsion data All: 0% African American: 0% English Learners: 0%	2021-2022  0%		Expulsion Rates All: 0% African American: 0% English Learners: 0%

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	Latinx: 0% SPED: 0%	Latinx: 0% SPED: 0%			Latinx: 0% SPED: 0%
6.d: Surveys of parents to measure safety and school connectedness	School Safety: 80% Connectedness: 76%	School Safety: 86% Connectedness: 85%	2022-2023 Aspire Family Survey  School Safety: 55% Connectedness: 41%		School Safety: 100% Connectedness: 98%
1.c: School Facilities in Good Repair	2019 SARC <ul style="list-style-type: none"> <li>Satisfactory as measured by our SARC report</li> </ul>	Satisfactory as measured by our SARC report	2021-2022  Satisfactory (SARC report)		Maintain
7 Broad course of study	100% of students, including EL, Low-income, Foster Youth, and students with special needs were offered a broad course of study including ELA, Math, Science, Social Science PE, and Art/Music	100% of students, including EL, Low-income, Foster Youth, and students with special needs were offered a broad	2021-2022  100% of students, including EL, Low-income, Foster Youth, and students with special needs were offered a broad		Maintain 100%

## Actions

Action #	Title	Description	Total Funds	Contributing
<b>2.1</b>	Development of MTSS for supporting socio-emotional learning PBIS with regional office support	PBIS team and monthly meetings Tier 1 (universal) school-wide supports Behavior matrix Positive behavior incentives School-wide ODR processes Discipline Data Partnership with LACOE with PBIS program		
<b>2.2</b>	Stakeholder surveys	Family Engagement Survey Student School Climate Survey Teacher Survey		
<b>2.3</b>	Professional Development	Focus on ELA and Math Culturally responsive teaching RULER (SEL Curriculum)		
<b>2.4</b>	Mental Health Counselors	Provide supports with students struggling with socio-emotional needs	\$205,000.00	Yes
<b>2.5</b>	Personnel	To implement and support the actions in goal 2, we will hire the follow personnel: <ul style="list-style-type: none"> <li>• Dean of Students</li> <li>• Custodians including lead custodian</li> <li>• Campus monitors including lead campus monitor</li> <li>• Building Manager</li> <li>• Office Assistants</li> <li>• Parent Coordinator</li> </ul>	\$743,000.00	Yes

Action #	Title	Description	Total Funds	Contributing

## Goal Analysis [2022-23]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Pacific focused on fostering inclusive, joyful environments by creating access to extracurricular and in-person community engagement events increase, while still offering zoom-options.

Student-wellbeing and social-emotional behavioral learning (SEBL) was still a priority and required continued and varied efforts. Pacific partnered with community resources to provide grief counseling, referrals for individual and family counseling resources, and integrated services for teaching self-regulation.

Professional development has increased to train staff to integrate SEBL and engage in SEL lessons year round.

Pacific also increased communication touchpoints with increased staffing in academic counseling, social-emotional counseling, and campus supervision.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

There were no substantive differences between budgeted and estimated actual expenditures.

An explanation of how effective the specific actions were in making progress toward the goal.

Parents cited COVID as the reason for their child's absence and the COVID and Attendance teams monitored return dates per CDC/LACDPH guidelines when students were in isolation and quarantine. Increased communications with families about attendance also revealed scholar and families return to access to health care, having to take appointments and treatments during school hours, which continued to impact attendance, however, making unexcused absences/ into excused incidents .

Access to extracurricular and in-person community engagement events increased student/parent/family engagement with a community resource fair, supplemental programming, Special Education event, regular monthly meetings, and IEP meetings. Also having options for virtual engagement, communications from academic counselors and the parent coordinator, also increased student/parent/family participation and engagement from all grade-levels and subgroups .

MTSS program and supports continued to provide interventions and the SST process continued to yield positive academic and social-emotional supports plans, as well as increased assessment plans.

Student well-being and socio-emotional behavioral learning (SEBL) was still a priority and required continued and varied efforts. Pacific partnered with community resources to provide referrals for individual and family counseling resources, and integrated services for teaching self-regulation. Staff professional development with SEBL and engaging in SEL lessons year round continues. However increased

compliance and implementation of restorative practices continues to support collaboration between the Advisory, Mental Health, and instructional teams. Increased staffing in academic counseling, socio-emotional counseling, and campus supervision also led to more frequent and regular communications with students/families on culture-building topics, as well as socio-emotional behavior/self-regulation. While many offerings for professional development continued to be offered online and not in-person, Pacific was able to re-engage all teachers in content-standards aligned professional development, Universal Design for Learning (UDL), and culturally-responsive teaching practice through school site/department and regional PD opportunities. The implementation of ASB involvement also supported joyful, safe-learning environments, which led to increased opportunities for extra-curricular activities and community events.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

This goal and its expected outcomes have not been changed. Some metrics have been adjusted to align with what is on the CA School Dashboard and CDE DataQuest. Some actions have been consolidated to help improve accessibility.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Goals and Actions

## Goal

Goal #	Description
3	We will ensure all scholars have access to a team of diverse, effective, and thriving professionals who are developed and supported to show up their best and enact culturally responsive and anti-racist practices.

An explanation of why the LEA has developed this goal.

At Aspire, we know that investing in our teammates is critical to achieving Aspire’s mission and vision of providing a rigorous and joyful academic experience for all students. This goal was developed to ensure the continuous development of our teammates so that they can provide a high quality education to all students. To achieve this goal, our actions will focus on developing teachers and site leaders through the Aspire Student Learning Framework and the Transformational Leader Framework. We will also continue our practice of regular feedback through individualized professional learning plans.

This goal and its associated metrics and actions will ensure our progress towards the following LCFF Priorities:

- Priority 1: Basic Services
- Priority 2: Implementation of State Standards
- Priority 4: Student Achievement
- Priority 6: School Climate
- Priority 7: Course Access
- Priority 8: Student Outcomes

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
1.a Teacher Credentials	71% of all teachers are appropriately assigned and fully credentialed in the subject area and for	87% of all teachers are appropriately assigned and fully credentialed in the subject area and for	2021-2022 SARC  Information will be updated after CDE updates SARC		Maintain 100%

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	the students, they are teaching.	the students, they are teaching.	teacher credentialing information		
6.e Teacher Sense of Safety and School Connectedness as a Percentage	20-21 Staff Survey Positive working relationships with parents and families: 91 % Wellbeing in the operational decisions to make it through COVID: 57.14% (As measured by the Aspire Family Survey)	Positive working relationships parents and families: 100 % Well being in the operational decisions to make it through COVID: 63 %	2022-2023 Aspire Teammate Survey  Questions no longer used on survey, similar questions used to update year 2 outcome.  "Overall, how much do you feel like you belong at your school?" 52% of teachers responded favorably, 65% of staff responded favorably  "Overall, how satisfied are you with your job right now?" 70% of staff responded favorably, 33% of teachers responded favorably		Positive working relationships parents and families: maintain at 100% Wellbeing in the operational decisions to make it through COVID: 75%

## Actions



Action #	Title	Description	Total Funds	Contributing
3.1	Professional Development - Instructional Staff	Regional and Staff PD will continue to integrate culturally-responsive and anti-racist practices and PD to develop growth mindset, culture of commitment, etc. Continue APSI training for AP Teachers to support AP for All programming; Develop schedule of peer-learning walks Continue to expand staff capacity in content areas, socio-emotional supports, SPED Differentiation/MLL integrated ELD, and Extended Day programming		No
3.2	Professional Development - ILT members	Development of leadership team in cycle of inquiry (data reflection sessions) Co-teach implementation EL embedded supports		No
3.3	Professional Development - Non-certificated Staff	PBIS/MTSS model implementation Co-teach implementation IAs EL embedded supports IAs		No
3.4	Teammate Development and Retention	<ul style="list-style-type: none"> <li>• Stipends for lead teachers to lead content and grade level teams; lead teachers support with peer-to-peer coaching and school leadership</li> <li>• Retention and hiring bonuses to help retain and attract high quality teachers who are fully credentialed</li> <li>• Stipends for mentor teachers to support resident teachers; this will help development of our teacher pipeline and ensure access for all students to high quality teachers and instruction</li> </ul>	\$111,700.00	Yes

Action #	Title	Description	Total Funds	Contributing

## Goal Analysis [2022-23]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

All staff will engage in professional development around culturally responsive teaching practices and pedagogy and anti-racist practices. These offerings were done through a combination of on site and virtual webinars. All educators had a direct supervisor that provided professional learning plans and were given the opportunity for additional coaching through regular bi-weekly/weekly meetings. Induction was supported by various non-supervisor mentors and organization-wide entities. Because Pacific continued to experience staffing difficulties, onboarding was an ongoing development and there were continued supports for credentialing compliance.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

There were no substantive differences between budgeted and estimated actual expenditures.

An explanation of how effective the specific actions were in making progress toward the goal.

Having more developed staff members in the areas of culturally responsive teaching practices and pedagogy and anti-racist practices helped significantly with onboarding and building positive school culture. Hiring additional staff members to reduce the student-to-staff ratio also supported educator well-being and success of co-teachers in the classroom.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

This goal and its expected outcomes have not been changed. Some metrics have been adjusted to align with what is on the CA School Dashboard and CDE DataQuest. Some actions have been consolidated to help improve accessibility.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2023-24]

Projected LCFF Supplemental and/or Concentration Grants	Projected Additional LCFF Concentration Grant (15 percent)
2,272,571	

## Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
38.19%	0.00%	\$0.00	38.19%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

## Required Descriptions

For each action being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.

Unduplicated funds will be principally directed to low-income and English Learners, the majority of our student body. The student body is 89.75% unduplicated students, therefore the needs of English learners and low-income students comprise the needs of the majority of our students and represent the focus of our actions. While we offer services to all, we are inherently targeting those in greater need. We know from experience, research, and needs assessments that students who demonstrate academic and social gaps need support through interventions, academically and emotionally. Consequently, our Actions are principally directed to our students who qualify as low-income, English learners, and foster youth. Our Actions extend our programs and personnel beyond core levels and are therefore schoolwide.

In Goal 1 we first plan to focus on purchasing materials to increase the effectiveness of our existing curriculum for all students but especially for students who continue to demonstrate needs, MLLs, and LI. To address multiple levels of instruction, we added intervention materials e.g., culturally responsive units, PAPER tutoring services, as well as tools to support monitoring students’ academic progress, MAP, iReady diagnostic, and progress monitoring tools. In addition, our Actions identify added staff (Action 1, 2 & 5) and tools (Action 3) to meet the growing demand for social-emotional learning. Students who are identified with academic and emotional needs also qualify for low-income status. We are well aware that families with limited incomes have struggled more than most these past few years. Consequently, we added more staff and/or added hours to our current MTSS members to strengthen our systematic response to support students at all levels of the MTSS framework, academically and emotionally. Examples of how we strengthened our MTSS framework are as follows:

- Bi-weekly check-in with our MTSS team administrator team, counselors, and school psychologist.
- Review of student data, grades, and teacher monthly grade-level collaboration teams

While we have a diverse student body, the majority of our students qualify as low-income and therefore demonstrate needs specific to families with limited resources. Implementing technology systems e.g. devices, platforms, software, reinforced communication and access to digital tutoring through PAPER, serves our families as well as our students. We learned from our distance learning conditions to communicate more fully with our families and when we returned to in-person instruction, we continued our standing outreach efforts to obtain input from all aspects of our community- students, staff, parents, ELAC, SSC.

Additionally, targeted professional development will focus on ways teachers can differentiate in the classroom for a diverse student body that requires proficiency in strategies for MLLs, cycles of inquiry for analyses, updating credentials to meet the needs of our students, and culturally responsive pedagogy.

Goal 2 requires different actions but our students' needs were our priority. As described in the Engaging Educational Partners and Metrics sections, our attendance rate dropped and the chronic absenteeism rate increased (94%, 28%, respectively). The majority of our students missing school qualify for low-income status. We know from experience, research, and survey results that students respond to incentive programs, personal outreach such as a parent coordinator, and mentorship.

As noted earlier, current conditions created a greater need for attention to social-emotional learning, especially for students and their families with limited income. First, we plan to hire personnel, e.g. health technician, and parent coordinator, and then implement more intense practices using the SEL curriculum and corresponding training such as advisory lessons, RULER, PBIS, and Restorative Practices.

To further mitigate anxiety levels, we plan to continue cleaning practices established during our Covid Response with team staff. Last, we will continue to communicate with our educational partners through parent-involved committees, meetings, family workshops, SARB, engagement events, and community organizations.

### Goal 3

We find our students with limited resources struggle to stay engaged during class due to multiple barriers. Students who experience poverty often come to school with anxiety around physical and emotional safety and academic needs. To that end, we train teachers in effective pedagogy specific to our student body's needs. Specifically, we plan to focus on restorative practices, culturally responsive strategies, anti-racist practices, and adult SEL to ensure teachers work effectively with students' needs in mind and engage in self-care. In addition, we plan to hire instructional assistants to support teachers in the classroom and we are evaluating hiring practices to increase staff diversity and ensure all staff are appropriately credentialed.

A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.

The minimum proportionality percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all pupils is 37.94%. This proportionality percentage will be met through a combination of targeting the increased LCFF funds towards supports that target unduplicated pupils. Each goal’s intent is to focus our services toward our unduplicated pupils as we believe centering our work on our students who represent historically marginalized populations will benefit all students. These services are highlighted by principally directing our actions toward our unduplicated populations, which include improving and increasing our intervention and acceleration services, increasing staff to support SEL and well-being, improving our MTSS and PBIS programs, and improving the services provided by our APs, Ed Specialists, Instructional Assistants, Counselors, and Intervention specialists. In addition, Aspire will increase the amount and rigor of the EL professional development provided to teachers enabling all staff to increase their ability to provide a rigorous, culturally relevant, and ELD standards aligned curriculum.

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

Our concentration funds are directed to more personnel for designated ELD, refinement of the MTSS program, continued development of the PBIS framework, increased hours for existing staff for additional duties, additional instructional assistants for classroom support and after school tutoring, and outreach staff to connect with our community in more productive ways. Additional staffing enables our efforts to focus on students who are learning English, come from low-income households, or are foster youth.

Staff-to-student ratios by type of school and concentration of unduplicated students	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students	N/A - single school LEA	N/A - single school LEA
Staff-to-student ratio of certificated staff providing direct services to students	N/A - single school LEA	N/A - single school LEA

## 2023-24 Total Expenditures Table

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
Totals	\$2,274,700.00			\$307,362.00	\$2,582,062.00	\$2,582,062.00	

Goal	Action #	Action Title	Student Group(s)	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
1	1.1	Curriculum	All					
1	1.2	Instruction	English Learners Foster Youth Low Income	\$295,000.00				\$295,000.00
1	1.3	EL/MLL & PD to support MLLs	All					
1	1.4	SPED & Co-Teaching						
1	1.5	Title I					\$299,856.00	\$299,856.00
1	1.6	Title III - EI specific funds					\$7,506.00	\$7,506.00
1	1.7	Early College HS						
1	1.8	A-G Readiness						
1	1.9	Personnel	English Learners Foster Youth Low Income	\$920,000.00				\$920,000.00
2	2.1	Development of MTSS for supporting socio-emotional learning PBIS with regional office support						
2	2.2	Stakeholder surveys						
2	2.3	Professional Development						
2	2.4	Mental Health Counselors	English Learners Foster Youth Low Income	\$205,000.00				\$205,000.00

Goal	Action #	Action Title	Student Group(s)	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
2	2.5	Personnel	English Learners Foster Youth Low Income	\$743,000.00				\$743,000.00
3	3.1	Professional Development - Instructional Staff	All					
3	3.2	Professional Development - ILT members	All					
3	3.3	Professional Development - Non-certificated Staff	All					
3	3.4	Teammate Development and Retention	English Learners Foster Youth Low Income	\$111,700.00				\$111,700.00

## 2023-24 Contributing Actions Table

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
5,951,006	2,272,571	38.19%	0.00%	38.19%	\$2,274,700.00	0.00%	38.22 %	<b>Total:</b>	\$2,274,700.00
								<b>LEA-wide Total:</b>	\$2,274,700.00
								<b>Limited Total:</b>	\$0.00
								<b>Schoolwide Total:</b>	\$0.00

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1.2	Instruction	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$295,000.00	
1	1.9	Personnel	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$920,000.00	
2	2.4	Mental Health Counselors	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$205,000.00	
2	2.5	Personnel	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$743,000.00	
3	3.4	Teammate Development and Retention	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$111,700.00	



## 2022-23 Annual Update Table

Totals	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Expenditures (Total Funds)
Totals	\$2,305,000.00	\$2,305,000.00

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.1	Hiring of Special Education Coordinator	Yes	930,000	930,000
1	1.2	Hiring of an Multi-language Learner Coordinator	Yes	240,000	240,000
1	1.3	Professional Development	Yes	300,000	300,000
1	1.4	Goal 2: Parent Trainings	Yes	230,000	230,000
1	1.5	Goal 1 and 3 : Hiring additional personnel to provide additional academic opportunities beyond the regular school day	No		
1	1.6	Goal 1: Hiring of Additional Support	Yes	185,000	185,000
1	1.7	Goal 1: Expand the Credit Recovery Program to ensure all students with deficits can participate	No		
2	2.1	Dean of Instruction	Yes	110,000	110,000
2	2.2	Stakeholder Surveys	Yes	310,000	310,000
2	2.3	Professional Development	No		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
3	3.1	Instructional Staff: Professional development	Yes		
3	3.2	Art of Coaching for ILT Members	Yes		
3	3.3	Professional Development both Certificated and Non-Certificated Staff	Yes		

## 2022-23 Contributing Actions Annual Update Table

6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Percentage of Improved Services (%)	Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8)
\$1,983,157	\$2,305,000.00	\$2,305,000.00	\$0.00	0.00%	0.00%	0.00%

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.1	Hiring of Special Education Coordinator	Yes	\$930,000	\$930,000	0.00%	0.00%
1	1.2	Hiring of an Multi-language Learner Coordinator	Yes	\$240,000	\$240,000	0.00%	0.00%
1	1.3	Professional Development	Yes	\$300,000	\$300,000	0.00%	0.00%
1	1.4	Goal 2: Parent Trainings	Yes	\$230,000	\$230,000	0.00%	0.00%
1	1.6	Goal 1: Hiring of Additional Support	Yes	\$185,000	\$185,000	0.00%	0.00%
2	2.1	Dean of Instruction	Yes	\$110,000	\$110,000	0.00%	0.00%
2	2.2	Stakeholder Surveys	Yes	\$310,000	\$310,000	0.00%	0.00%
3	3.1	Instructional Staff: Professional development	Yes				
3	3.2	Art of Coaching for ILT Members	Yes				
3	3.3	Professional Development both Certificated and Non-Certificated Staff	Yes				

## 2022-23 LCFF Carryover Table

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
\$5,162,994	\$1,983,157	0.00%	38.41%	\$2,305,000.00	0.00%	44.64%	\$0.00	0.00%

# Instructions

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*For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at [lcff@cde.ca.gov](mailto:lcff@cde.ca.gov).*

## Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning (California *Education Code* [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because aspects of the LCAP template require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
  - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).
  - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).
  - Annually reviewing and updating the LCAP to reflect progress toward the goals (EC Section 52064[b][7]).

The LCAP template, like each LEA’s final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which should: (a) reflect comprehensive strategic planning (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in *EC* sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity’s budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2021–22, 2022–23, and 2023–24 school years reflects statutory changes made through Assembly Bill 1840 (Committee on Budget), Chapter 243, Statutes of 2018. These statutory changes enhance transparency regarding expenditures on actions included in the LCAP, including actions that contribute to meeting the requirement to increase or improve services for foster youth, English learners, and low-income students, and to streamline the information presented within the LCAP to make adopted LCAPs more accessible for educational partners and the public.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA’s diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

Given present performance across the state priorities and on indicators in the California School Dashboard (Dashboard), how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions that the LEA believes, based on input gathered from educational partners, research, and experience, will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP itself. Additionally, information is included at the beginning of each section emphasizing the purpose that each section serves.

## Plan Summary

### Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to provide a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included in the subsequent sections of the LCAP.

## Requirements and Instructions

**General Information** – Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA. For example, information about an LEA in terms of geography, enrollment, or employment, the number and size of specific schools, recent community challenges, and other such information as an LEA wishes to include can enable a reader to more fully understand an LEA's LCAP.

**Reflections: Successes** – Based on a review of performance on the state indicators and local performance indicators included in the Dashboard, progress toward LCAP goals, local self-assessment tools, input from educational partners, and any other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying specific examples of how past increases or improvements in services for foster youth, English learners, and low-income students have led to improved performance for these students.

**Reflections: Identified Need** – Referring to the Dashboard, identify: (a) any state indicator for which overall performance was in the “Red” or “Orange” performance category or any local indicator where the LEA received a “Not Met” or “Not Met for Two or More Years” rating AND (b) any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these areas of low performance and performance gaps? An LEA that is required to include a goal to address one or more consistently low-performing student groups or low-performing schools must identify that it is required to include this goal and must also identify the applicable student group(s) and/or school(s). Other needs may be identified using locally collected data including data collected to inform the self-reflection tools and reporting local indicators on the Dashboard.

**LCAP Highlights** – Identify and briefly summarize the key features of this year's LCAP.

**Comprehensive Support and Improvement** – An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

- **Schools Identified:** Identify the schools within the LEA that have been identified for CSI.
- **Support for Identified Schools:** Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.
- **Monitoring and Evaluating Effectiveness:** Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

## Engaging Educational Partners

## Purpose

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, accountability, and improvement across the state priorities and locally identified priorities (*EC* Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Statute and regulations specify the educational partners that school districts and COEs must consult when developing the LCAP: teachers, principals, administrators, other school personnel, local bargaining units of the LEA, parents, and students. Before adopting the LCAP, school districts and COEs must share it with the Parent Advisory Committee and, if applicable, to its English Learner Parent Advisory Committee. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

Statute requires charter schools to consult with teachers, principals, administrators, other school personnel, parents, and students in developing the LCAP. The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals and actions.

Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the following web page of the CDE's website: <https://www.cde.ca.gov/re/lc/>.

## Requirements and Instructions

Below is an excerpt from the 2018–19 *Guide for Annual Audits of K–12 Local Education Agencies and State Compliance Reporting*, which is provided to highlight the legal requirements for engagement of educational partners in the LCAP development process:

### **Local Control and Accountability Plan:**

For county offices of education and school districts only, verify the LEA:

- a) Presented the local control and accountability plan to the parent advisory committee in accordance with Education Code section 52062(a)(1) or 52068(a)(1), as appropriate.
- b) If applicable, presented the local control and accountability plan to the English learner parent advisory committee, in accordance with Education Code section 52062(a)(2) or 52068(a)(2), as appropriate.



- c) Notified members of the public of the opportunity to submit comments regarding specific actions and expenditures proposed to be included in the local control and accountability plan in accordance with Education Code section 52062(a)(3) or 52068(a)(3), as appropriate.
- d) Held at least one public hearing in accordance with Education Code section 52062(b)(1) or 52068(b)(1), as appropriate.
- e) Adopted the local control and accountability plan in a public meeting in accordance with Education Code section 52062(b)(2) or 52068(b)(2), as appropriate.

**Prompt 1:** “A summary of the process used to engage educational partners and how this engagement was considered before finalizing the LCAP.”

Describe the engagement process used by the LEA to involve educational partners in the development of the LCAP, including, at a minimum, describing how the LEA met its obligation to consult with all statutorily required educational partners as applicable to the type of LEA. A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA’s philosophical approach to engaging its educational partners.

**Prompt 2:** “A summary of the feedback provided by specific educational partners.”

Describe and summarize the feedback provided by specific educational partners. A sufficient response to this prompt will indicate ideas, trends, or inputs that emerged from an analysis of the feedback received from educational partners.

**Prompt 3:** “A description of the aspects of the LCAP that were influenced by specific input from educational partners.”

A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. The response must describe aspects of the LCAP that were influenced by or developed in response to the educational partner feedback described in response to Prompt 2. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP. For the purposes of this prompt, “aspects” of an LCAP that may have been influenced by educational partner input can include, but are not necessarily limited to:

- Inclusion of a goal or decision to pursue a Focus Goal (as described below)
- Inclusion of metrics other than the statutorily required metrics
- Determination of the desired outcome on one or more metrics
- Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
- Inclusion of action(s) or a group of actions
- Elimination of action(s) or group of actions
- Changes to the level of proposed expenditures for one or more actions

- Inclusion of action(s) as contributing to increased or improved services for unduplicated services
- Determination of effectiveness of the specific actions to achieve the goal
- Determination of material differences in expenditures
- Determination of changes made to a goal for the ensuing LCAP year based on the annual update process
- Determination of challenges or successes in the implementation of actions

## Goals and Actions

### Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal should be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

### Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs should consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard in determining whether and how to prioritize its goals within the LCAP.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- **Focus Goal:** A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
- **Broad Goal:** A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- **Maintenance of Progress Goal:** A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

At a minimum, the LCAP must address all LCFF priorities and associated metrics.

## **Focus Goal(s)**

**Goal Description:** The description provided for a Focus Goal must be specific, measurable, and time bound. An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach. The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

**Explanation of why the LEA has developed this goal:** Explain why the LEA has chosen to prioritize this goal. An explanation must be based on Dashboard data or other locally collected data. LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners. LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

## **Broad Goal**

**Goal Description:** Describe what the LEA plans to achieve through the actions included in the goal. The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal. The goal description organizes the actions and expected outcomes in a cohesive and consistent manner. A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

**Explanation of why the LEA has developed this goal:** Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

## **Maintenance of Progress Goal**

**Goal Description:** Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP. Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP. The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

**Explanation of why the LEA has developed this goal:** Explain how the actions will sustain the progress exemplified by the related metrics.

## **Required Goals**

In general, LEAs have flexibility in determining what goals to include in the LCAP and what those goals will address; however, beginning with the development of the 2022–23 LCAP, LEAs that meet certain criteria are required to include a specific goal in their LCAP.

**Consistently low-performing student group(s) criteria:** An LEA is eligible for Differentiated Assistance for three or more consecutive years based on the performance of the same student group or groups in the Dashboard. A list of the LEAs required to include a goal in the LCAP based on student group performance, and the student group(s) that lead to identification, may be found on the CDE's Local Control Funding Formula web page at <https://www.cde.ca.gov/fg/aa/lc/>.

- **Consistently low-performing student group(s) goal requirement:** An LEA meeting the consistently low-performing student group(s) criteria must include a goal in its LCAP focused on improving the performance of the student group or groups that led to the LEA's eligibility for Differentiated

Assistance. This goal must include metrics, outcomes, actions, and expenditures specific to addressing the needs of, and improving outcomes for, this student group or groups. An LEA required to address multiple student groups is not required to have a goal to address each student group; however, each student group must be specifically addressed in the goal. This requirement may not be met by combining this required goal with another goal.

- **Goal Description:** Describe the outcomes the LEA plans to achieve to address the needs of, and improve outcomes for, the student group or groups that led to the LEA's eligibility for Differentiated Assistance.
- **Explanation of why the LEA has developed this goal:** Explain why the LEA is required to develop this goal, including identifying the student group(s) that lead to the LEA being required to develop this goal, how the actions and associated metrics included in this goal differ from previous efforts to improve outcomes for the student group(s), and why the LEA believes the actions, metrics, and expenditures included in this goal will help achieve the outcomes identified in the goal description.

**Low-performing school(s) criteria:** The following criteria only applies to a school district or COE with two or more schools; it does not apply to a single-school district. A school district or COE has one or more schools that, for two consecutive years, received the two lowest performance levels on all but one of the state indicators for which the school(s) receive performance levels in the Dashboard and the performance of the "All Students" student group for the LEA is at least one performance level higher in all of those indicators. A list of the LEAs required to include a goal in the LCAP based on school performance, and the school(s) that lead to identification, may be found on the CDE's Local Control Funding Formula web page at <https://www.cde.ca.gov/fg/aa/lc/>.

- **Low-performing school(s) goal requirement:** A school district or COE meeting the low-performing school(s) criteria must include a goal in its LCAP focusing on addressing the disparities in performance between the school(s) and the LEA as a whole. This goal must include metrics, outcomes, actions, and expenditures specific to addressing the needs of, and improving outcomes for, the students enrolled at the low-performing school or schools. An LEA required to address multiple schools is not required to have a goal to address each school; however, each school must be specifically addressed in the goal. This requirement may not be met by combining this goal with another goal.
- **Goal Description:** Describe what outcomes the LEA plans to achieve to address the disparities in performance between the students enrolled at the low-performing school(s) and the students enrolled at the LEA as a whole.
- **Explanation of why the LEA has developed this goal:** Explain why the LEA is required to develop this goal, including identifying the schools(s) that lead to the LEA being required to develop this goal; how the actions and associated metrics included in this goal differ from previous efforts to improve outcomes for the school(s); and why the LEA believes the actions, metrics, and expenditures included in this goal will help achieve the outcomes for students enrolled at the low-performing school or schools identified in the goal description.

### **Measuring and Reporting Results:**

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes. LEAs are encouraged to identify metrics for specific student groups, as appropriate, including expected outcomes that would reflect narrowing of any existing performance gaps.

Include in the baseline column the most recent data associated with this metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2019 Dashboard for the baseline of a metric only if that data represents the most recent available (e.g., high school graduation rate).

Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS. Because final 2020–21 outcomes on some metrics may not be computable at the time the 2021–24 LCAP is adopted (e.g., graduation rate, suspension rate), the most recent data available may include a point in time calculation taken each year on the same date for comparability purposes.

The baseline data shall remain unchanged throughout the three-year LCAP.

Complete the table as follows:

- **Metric:** Indicate how progress is being measured using a metric.
- **Baseline:** Enter the baseline when completing the LCAP for 2021–22. As described above, the baseline is the most recent data associated with a metric. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 1 Outcome:** When completing the LCAP for 2022–23, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 2 Outcome:** When completing the LCAP for 2023–24, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 3 Outcome:** When completing the LCAP for 2024–25, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above. The 2024–25 LCAP will be the first year in the next three-year cycle. Completing this column will be part of the Annual Update for that year.
- **Desired Outcome for 2023–24:** When completing the first year of the LCAP, enter the desired outcome for the relevant metric the LEA expects to achieve by the end of the 2023–24 LCAP year.

Timeline for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for Year 3 (2023–24)
Enter information in this box when completing the LCAP for <b>2021–22</b> .	Enter information in this box when completing the LCAP for <b>2021–22</b> .	Enter information in this box when completing the LCAP for <b>2022–23</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2023–24</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2024–25</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2021–22</b> or when adding a new metric.

The metrics may be quantitative or qualitative; but at minimum, an LEA’s LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year as applicable to the type of LEA. To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant self-reflection tool for local indicators within the Dashboard.

**Actions:** Enter the action number. Provide a short title for the action. This title will also appear in the action tables. Provide a description of the action. Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the summary tables. Indicate whether the action contributes to meeting the increase or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No. (**Note:** for each such action offered on an LEA-wide or schoolwide basis, the LEA will need to provide additional information in the Increased or Improved Summary Section to address the requirements in *California Code of Regulations*, Title 5 [5 CCR] Section 15496(b) in the Increased or Improved Services Section of the LCAP).

**Actions for English Learners:** School districts, COEs, and charter schools that have a numerically significant English learner student subgroup must include specific actions in the LCAP related to, at a minimum, the language acquisition programs, as defined in *EC* Section 306, provided to students and professional development activities specific to English learners.

**Actions for Foster Youth:** School districts, COEs, and charter schools that have a numerically significant Foster Youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to Foster Youth students.

## Goal Analysis:

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective in achieving the goal. Respond to the prompts as instructed.

- Describe the overall implementation of the actions to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process. This must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.
- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.
- Describe the effectiveness of the specific actions to achieve the articulated goal as measured by the LEA. In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal. When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.

## Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

### Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA's description in this section must align with the actions included in the Goals and Actions section as contributing.

### Requirements and Instructions

***Projected LCFF Supplemental and/or Concentration Grants:*** Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of low income, foster youth, and English learner students.

**Projected Additional LCFF Concentration Grant (15 percent):** Specify the amount of additional LCFF concentration grant add-on funding, as described in EC Section 42238.02, that the LEA estimates it will receive in the coming year.

**Projected Percentage to Increase or Improve Services for the Coming School Year:** Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 CCR Section 15496(a)(7).

**LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

**LCFF Carryover — Dollar:** Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero (\$0).

**Total Percentage to Increase or Improve Services for the Coming School Year:** Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEAs percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 CCR Section 15496(a)(7).

**Required Descriptions:**

**For each action being provided to an entire school, or across the entire school district or COE, an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.**

For each action included in the Goals and Actions section as contributing to the increased or improved services requirement for unduplicated pupils and provided on an LEA-wide or schoolwide basis, the LEA must include an explanation consistent with 5 CCR Section 15496(b). For any such actions continued into the 2021–24 LCAP from the 2017–2020 LCAP, the LEA must determine whether or not the action was effective as expected, and this determination must reflect evidence of outcome data or actual implementation to date.

**Principally Directed and Effective:** An LEA demonstrates how an action is principally directed towards and effective in meeting the LEA's goals for unduplicated students when the LEA explains how:

- It considers the needs, conditions, or circumstances of its unduplicated pupils;
- The action, or aspect(s) of the action (including, for example, its design, content, methods, or location), is based on these considerations; and
- The action is intended to help achieve an expected measurable outcome of the associated goal.

As such, the response provided in this section may rely on a needs assessment of unduplicated students.



Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient. Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increase or improve services standard because enrolling students is not the same as serving students.

For example, if an LEA determines that low-income students have a significantly lower attendance rate than the attendance rate for all students, it might justify LEA-wide or schoolwide actions to address this area of need in the following way:

After assessing the needs, conditions, and circumstances of our low-income students, we learned that the attendance rate of our low-income students is 7 percent lower than the attendance rate for all students. (Needs, Conditions, Circumstances [Principally Directed])

In order to address this condition of our low-income students, we will develop and implement a new attendance program that is designed to address some of the major causes of absenteeism, including lack of reliable transportation and food, as well as a school climate that does not emphasize the importance of attendance. Goal N, Actions X, Y, and Z provide additional transportation and nutritional resources as well as a districtwide educational campaign on the benefits of high attendance rates. (Contributing Action[s])

These actions are being provided on an LEA-wide basis and we expect/hope that all students with less than a 100 percent attendance rate will benefit. However, because of the significantly lower attendance rate of low-income students, and because the actions meet needs most associated with the chronic stresses and experiences of a socio-economically disadvantaged status, we expect that the attendance rate for our low-income students will increase significantly more than the average attendance rate of all other students. (Measurable Outcomes [Effective In])

**COEs and Charter Schools:** Describe how actions included as contributing to meeting the increased or improved services requirement on an LEA-wide basis are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above. In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

## **For School Districts Only:**

### **Actions Provided on an LEA-Wide Basis:**

***Unduplicated Percentage > 55 percent:*** For school districts with an unduplicated pupil percentage of 55 percent or more, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above.

***Unduplicated Percentage < 55 percent:*** For school districts with an unduplicated pupil percentage of less than 55 percent, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities. Also describe how the actions **are the most effective use of the funds** to meet these goals for its unduplicated pupils. Provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

### **Actions Provided on a Schoolwide Basis:**

School Districts must identify in the description those actions being funded and provided on a schoolwide basis, and include the required description supporting the use of the funds on a schoolwide basis.

**For schools with 40 percent or more enrollment of unduplicated pupils:** Describe how these actions are principally directed to and effective in meeting its goals for its unduplicated pupils in the state and any local priorities.

**For school districts expending funds on a schoolwide basis at a school with less than 40 percent enrollment of unduplicated pupils:** Describe how these actions are principally directed to and how the actions are the most effective use of the funds to meet its goals for foster youth, English learners, and low-income students in the state and any local priorities.

**A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.**

Consistent with the requirements of 5 CCR Section 15496, describe how services provided for unduplicated pupils are increased or improved by at least the percentage calculated as compared to the services provided for all students in the LCAP year. To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are included in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided on an LEA-wide or schoolwide basis or provided on a limited basis to unduplicated students. A limited action is an action that only serves foster youth, English learners, and/or low-income students. This description must address how these action(s) are expected to result in the required proportional increase or improvement in services for unduplicated pupils as compared to the services the LEA provides to all students for the relevant LCAP year.

For any action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage. See the instructions for determining the Planned Percentage of Improved Services for information on calculating the Percentage of Improved Services.

**A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.**

An LEA that receives the additional concentration grant add-on described in EC Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.

Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.

An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.

In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA. The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA. The staff-to-student ratio must be based on the number of full time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA. The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA. The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

## Action Tables

Complete the Data Entry Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Data Entry Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. With the exception of the Data Entry Table, the word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)

- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2022–23 LCAP, 2022–23 will be the coming LCAP Year and 2021–22 will be the current LCAP Year.

## Data Entry Table

The Data Entry Table may be included in the LCAP as adopted by the local governing board or governing body, but is not required to be included. In the Data Entry Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year:** Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant:** Provide the total amount of LCFF funding the LEA estimates it will receive for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Grant Program and the Home to School Transportation Program, pursuant to 5 CCR Section 15496(a)(8).

See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF apportionment calculations.

- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants the LEA estimates it will receive on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 CCR Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover —

Percentage. This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.

- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action's number as indicated in the LCAP Goal.
- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering "All," or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type "Yes" if the action **is** included as contributing to meeting the increased or improved services; OR, type "No" if the action is **not** included as contributing to meeting the increased or improved services.
- If "Yes" is entered into the Contributing column, then complete the following columns:
  - **Scope:** The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.
  - **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
  - **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate "All Schools." If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter "Specific Schools" or "Specific Grade Spans." Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span:** Enter "ongoing" if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter "1 Year," or "2 Years," or "6 Months."
- **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel:** This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.

- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA's total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
  - **Note:** For an action to contribute towards meeting the increased or improved services requirement it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.
- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.
  - As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Service for the action.

## Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the ‘Contributing to Increased or Improved Services?’ column will need to be checked to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses.

## Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures:** Enter the total estimated actual expenditures to implement this action, if any.

## Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the ‘Contributing to Increased or Improved Services?’ column to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions:** Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.
- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
  - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been \$169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of \$169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

## LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant:** Provide the total amount of LCFF funding the LEA estimates it will receive for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Grant Program and the Home to School Transportation Program, pursuant to 5 CCR Section 15496(a)(8).

- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 CCR Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

## Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

### Contributing Actions Table

- 4. Total Planned Contributing Expenditures (LCFF Funds)
  - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column
- 5. Total Planned Percentage of Improved Services
  - This percentage is the total of the Planned Percentage of Improved Services column
- Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)
  - This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

### Contributing Actions Annual Update Table

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- 6. Estimated Actual LCFF Supplemental and Concentration Grants
  - This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.
- 4. Total Planned Contributing Expenditures (LCFF Funds)
  - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)



- 7. Total Estimated Actual Expenditures for Contributing Actions
  - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds)
- Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)
  - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4)
- 5. Total Planned Percentage of Improved Services (%)
  - This amount is the total of the Planned Percentage of Improved Services column
- 8. Total Estimated Actual Percentage of Improved Services (%)
  - This amount is the total of the Estimated Actual Percentage of Improved Services column
- Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)
  - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8)

### **LCFF Carryover Table**

- 10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)
  - This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- 11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)
  - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- 12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)
  - If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.

- 13. LCFF Carryover — Percentage (12 divided by 9)
  - This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).

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