



College for Certain

Audit Committee Meeting Minutes

Thursday, December 8, 2016

Location 1: 1001 22nd Ave., Oakland, CA 94606

Meeting Conference Line: 712-432-1500; Passcode: 983238#

I.	Public Business Meeting Audit Committee Members Present: Steven Merrill and James Quigley were present in Location 1 in Oakland, CA. Staff Present: Karen Draper was present via the Meeting Conference Line; Paul Wetterholm and Esmeralda Loera were present in Location 1 in Oakland, CA Others Present: Sarah Ellis and Chris Maples of Gilbert Associates, Inc were present via Meeting Conference Line. Call to Order: The meeting was called to order by Steven Merrill at 9:15 am. Quorum for the meeting was confirmed.
II.	Changes to the Agenda There were no changes to the agenda.
III.	Public Comments Not on the Agenda There were no public comments.
IV.	Chairperson Comments There were no comments made by the Chair, or other Audit Committee Members.
V.	Consent Agenda The following consent agenda items were moved by Steven Merrill and seconded by James Quigley; unanimously approved. Approval: : Yes: 2 - Steven, Jim; No: 0; Abstain: 0.
A.	Approval of October 26, 2016 Audit Committee Meeting Minutes: Approved by Steven and Jim
VI.	Discussion, Action Items and Reports
A.	Sarah Ellis of Gilbert Associates, Inc presented the draft Financial Statements for Aspire Public Schools TN, LLC for the year ended June 30, 2016. Steven moved to approve the Financial Statements for the year ended June 30, 2016. James seconded; unanimously approved. Approval: Yes: 2 - Steven, James; No: 0; Abstain: 0.
VII.	Adjournment: The meeting adjourned at 9:30am.

Approved this 9th day of March, 2017 in Oakland, CA.



Kay Hong, Audit Committee Chairperson