

Board of Directors Meeting Minutes

Thursday, December 8, 2016

Location 1: 1001 22nd Ave., Oakland, CA 94606

Meeting Conference Line: 1-415-655-0381; Passcode: 382-455-687#

I.	<p>Public Business Meeting Board Members Present: Jonathan Garfinkel, Jim Quigley, Leslie Hume, Jim Boyd, Steven Merrill, Joaquin Torres, Beth Hunkapiller, Nisa Frank and Warren Felson were present in Location 1 in Oakland, CA. Board Members Absent: Kay Hong Staff Present: Carolyn Hack, D'Lonra Ellis, Alejandra Chavez, Mala Batra, Delphine Sherman, Bess Kennedy, Casey Hoffman and Mary Cha-Caswell were present in Location 1 in Oakland, CA. Guests Present: Rich Billings, Bain Consulting Team Call to Order: The meeting was called to order by Jonathan Garfinkel at 9:37 am. Quorum for the meeting was confirmed.</p>
II.	<p>Changes to the Agenda: There were no changes to the agenda.</p>
III.	<p>Public Comments Not on the Agenda: There were no public comments.</p>
IV.	<p>Chairperson and CEO Comments: CEO Carolyn Hack introduced Rich Billings, Partner at Charter School Growth Fund, who oversees California and Colorado as well as leads the National Facilities Fund. She mentioned that Aspire works with Rich on Aspire's portfolio of California schools and on Aspire's facilities strategy.</p>
V.	<p>Discussion, Action Items and Reports</p>
A.	<p>Carolyn Hack updated the Board on Aspire's efforts to re-imagine TCRP (pay for performance system). Aspire has a working group looking into Aspire's options on compensation and will return to the Board with a recommendation. Carolyn also updated the Board on the 11 Charter renewals coming up in 2017-18.</p>
B.	<p>Delphine Sherman and Casey Hoffman presented on two major projects (HVAC and modular classrooms) at the Aspire Twilight campus and asked the Board to approve a \$1.5M budget for improvements and to delegate approval of contracts to CFO. Jim Q. moved to approve Budget for Aspire Alexander Twilight Expansion and New HVAC System, Joaquin seconded; unanimously approved. Approval: Yes: 9 – Jonathan, Jim Q, Leslie Hume, Jim B, Steven, Joaquin, Beth, Nisa and Warren; No: 0 Abstain: 0.</p>
C.	<p>Delphine Sherman and Casey Hoffman reviewed the August 2016 discussion on the search for a new K-12 site in Modesto. Delphine informed the Board that a new site has been identified and asked to Board to approve the project and material lease terms and to delegate execution of the lease to management. Steven moved to Potential New Modesto K-12 Site, Beth seconded; unanimously approved. Approval: Yes: 9 – Jonathan, Jim Q, Leslie Hume, Jim B, Steven, Joaquin, Beth, Nisa and Warren; No: 0 Abstain: 0.</p>
D.	<p>Delphine Sherman and Casey Hoffman updated the Board on the December 2015 discussion about the facilities program needs for Aspire College Academy and Aspire Triumph Academy. She discussed the current proposal to merge the campus onto a single site, which will be co-located with affordable housing. Delphine asked the Board to approve the project and delegate finalization of the lease to management. The Board adopted a resolution that allows staff to move forward if a level of comfort is reached around the degree of separation between the school and the housing, the degree of liability Aspire will have, and student safety. Beth moved to approve the resolution of the Potential New Oakland K-8 Site with Co-Located Housing with D'Lonra's proposed changes, Leslie seconded; unanimously approved. Approval: Yes: 9 – Jonathan, Jim Q, Leslie Hume, Jim B, Steven, Joaquin, Beth, Nisa and Warren; No: 0 Abstain: 0.</p>

E.	Steven Merrill updated the Board on the approved Fiscal Year 2015-2016 Audit Report by the Audit Committee. He presented highlights of the year's performance.
F.	Bess Kennedy from the Advancement Team updated the Board on Aspire's 5 year fundraising plan to 1) increase pipeline of donors; 2) increase philanthropic giving to Aspire; 3) strengthen stewardship across all donors; 4) strengthen marketing and communication; and 5) improve systems to support development efforts.
G.	D'Lonra explained to the Board that Aspire will update individual school websites to meet LAUSD's compliance requirements, and will educate the Board about Aspire's compliance with the Ratliff Resolution through a deep dive with the Executive Committee that all Board members are invited to attend. D'Lonra asked to Board to delegate compliance responsibility to the Executive Committee. Steven moved to approve, Jim Q seconded: unanimously approved. Approval: Yes: 9 – Jonathan, Jim Q, Leslie Hume, Jim B, Steven, Joaquin, Beth, Nisa and Warren; No: 0 Abstain: 0.
H.	The Board did not break for lunch; lunch was taken during the Advancement Team update in order to stay on schedule.
I.	The Bain team reviewed and discussed their work on the strategic plan, beginning with an overview of the current state of the network to create a shared understanding of Aspire "point of departure" and Aspire's shared beliefs. The Bain team updated the Board on the development of Aspire's 5 year plan and shared comparison data between Aspire and other CMOs.
J.	A full discussion of the Scope of Authority for the Executive Committee was postponed to the March 2017 meeting. The Board agreed that the Executive Committee may review the lease extension for Aspire Berkeley Maynard Academy and the related capital expenditure projects.
VI.	Adjournment: The meeting adjourned at 2:46 pm.

Approved this 12th Day of January, 2017 in Oakland, CA.



D'Lonra Ellis, Board Secretary