

## Aspire Principal Residency Program

1001 22nd Avenue  
Oakland, CA 94606  
(510) 434-5033

### *Recommendation Form*

**To the applicant: Please complete all sections below and submit this form to the person providing a recommendation. Recommendations must be returned to you in a sealed and signed envelope and be submitted with the application.**

Name of applicant (Please type or print) \_\_\_\_\_  
Last (Family) First Middle

**To the recommender: Please complete sections below and on reverse side. After completing this form, please place it in an envelope, seal the envelope and sign it across the seal. Please return it to the applicant who will forward it to the Aspire Principal Residency Program, unopened, with other application materials.**

Your cooperation is greatly appreciated in providing an evaluation of the applicant's potential as a graduate student.

1. In what capacity have you known the applicant? (Check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> as an employer          | <input type="checkbox"/> as his/her principal              |
| <input type="checkbox"/> as a colleague          | <input type="checkbox"/> as a parent in his/her classroom  |
| <input type="checkbox"/> as his/her lead teacher | <input type="checkbox"/> as a student in his/her classroom |
| <input type="checkbox"/> as a coach              | <input type="checkbox"/> other (please explain) _____      |

2. How long have you known the applicant? \_\_\_\_\_

Name of applicant (Please type or print) \_\_\_\_\_  
Last (Family)
First
Middle

3. Please summarize your evaluation by checking your estimate on the following items. (“Exceptional” should indicate that the applicant is comparable to the most-qualified students that you have known. “Good” should indicate a positive recommendation with no reservation.)

General Qualifications	No basis for judgment	Poor	Doubtful	Fair	Good	Exceptional
Ability to engage in independent inquiry						
Written communication skills						
Oral communication skills						
Poise and clarity of expression						
Breadth of general educational knowledge						
Analytical skills						
Emotional Maturity						
Intellectual Ability						
Ethics						
Concern for others						
Warmth of Personality						
Leadership Ability						
Self-discipline						
Breadth of perspective in education						
Interest in field						
Proficiency / experience working with groups						
Laboratory Skills (for applicants in science)						
Reliability						
Cooperation with others						
Motivation/Perseverance						

4. Applicant’s area(s) of greatest strengths \_\_\_\_\_

5. Applicant’s area(s) needing improvement \_\_\_\_\_

6. What is your overall ranking of this applicant as compared with other students you have known at his or her educational level?  
 Upper 5%                       Upper 10%                       Upper 25%                       Upper 50%                       Lower 50%

7. Please comment on the above ratings and make any additional statements concerning the candidate’s qualifications for being a principal in light of your observations. *Attach an additional sheet if needed.*

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

Institution \_\_\_\_\_ Position \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ e-mail address \_\_\_\_\_ Date \_\_\_\_\_

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