

2016 Aspire Payroll Calender

If submitted ...	will reflect	on...	...this day		
Mgr. Submit Status Changes Via MyHRT	HOURLY	Stipend	Timesheet and Stipend	Pay Day	Aesop, Stipend, Bswift Import
On or Before	PAY PERIOD	Approval Due Date	APPROVAL DUE DATE	\$\$\$	DUE DATE By NOON
Tues. Jan 5 Tues. Jan 19	12/25/15 - 1/08/2016 1/09/16-1/24/16	Fri. Jan. 8 Fri. Jan. 22	Mon. Jan 11 Mon. Jan. 25	1/15/2016 1/29/2016	Tues. Jan 12 Tues. Jan 26
Tues. Feb 2 Wed. Feb 17	1/25/16-2/8/16 2/9/16-2/24/16	Fri. Feb. 5 Mon. Feb. 22	Mon. Feb. 8 Tues. Feb 23	2/12/2016 2/29/2016	Tues. Feb 9 Wed. Feb 24
Thurs. Mar 3 Fri. March 18	2/25/16-3/8/16 3/9/16-3/24/16	Tues. March 8 Thurs. March 24	Wed. March 9 Fri. March 25	3/15/2016 3/31/2016	Thurs. March 10 Mon. March 28
Tues. April 5 Tues. April 19	3/25/16-4/8/16 4/9/16-4/24/16	Fri. April 8 Fri. April 22	Mon. April 11 Mon. April 25	4/15/2016 4/29/2016	Tues, April 12 Tues. April 26
Tues. May 3 Fri. May 13	4/25/16-5/8/16 5/9/16-5/24/16	Fri. May 6 Tues. May 24	Mon. May 9 Wed. May 25	5/13/2016 5/31/2016	Tues. May 10 Thurs. May 26
Fri. June 3 Fri. June 17	5/25/16-6/8/16 6/9/16-6/24/16	Wed. June 8 Thurs. June 23	Thurs. June 9 Fri. June 24	6/15/2016 6/30/2016	Fri. June 10 Mon. June 27
Tues. July 5 Tues. July 19	6/25/16-7/8/16 7/9/16-7/24/16	Fri. July 8 Fri. July 22	Mon. July 11 Mon. July 25	7/15/2016 7/29/2016	Tues. July 12 Tues. July 26
Wed. August 3 Fri. August 19	7/25/16-8/8/16 8/9/16-8/24/16	Mon. August 8 Wed. August 24	Tues. August 9 Thurs. August 25	8/15/2016 8/31/2016	Wed. August 10 Fri. August 26
Fri. Sept. 2 Tues. Sept. 20	8/25/16-9/8/16 9/9/16-9/24/16	Thurs. Sept. 8 Fri. Sept. 23	Fri. Sept. 9 Mon. Sept. 26	9/15/2016 9/30/2016	Mon. Sept. 12 Tues. Sept. 27
Tues. Oct. 4 Wed. Oct. 19	9/25/16-10/8/16 10/9/16-10/24/16	Fri. Oct. 7 Mon. Oct. 24	Mon. Oct. 10 Tues. Oct. 25	10/14/2016 10/31/2016	Tues. Oct. 11 Wed. Oct. 26
Thurs. Nov. 3 Fri. Nov. 18	10/25/16-11/8/16 11/9/16-11/24/16	Tues. Nov. 8 Fri. Nov. 18	Wed. Nov. 9 Mon. Nov. 21	11/15/2016 11/30/2016	Thurs. Nov. 10 Tues. Nov. 22
Mon. Dec. 5 Mon. Dec. 19	11/25/16-12/8/16 12/9/16-12/24/16	Thurs. Dec. 8 Thurs. Dec. 15	Fri. Dec. 9 Fri. Dec. 16	12/15/2016 12/30/2016	Mon. Dec. 12 Mon. Dec. 19
2017	2017	2017	2017		2017
Wed, Jan. 4	12/25-1/8/2017	Fri, Jan. 6	Mon, Jan. 9	1/13/2017	Tues, Jan 10